

## Confidentiality & Privacy

Privacy	Confidentiality
<p><b>Privacy</b> is the control over the extent, timing, and circumstances of sharing oneself (physically, behaviorally, or intellectually) with others.</p>	<p><b>Confidentiality</b> pertains to the <b>treatment of information</b> that an individual has disclosed in a relationship of trust and with the expectation that it will not be divulged to others without permission.</p>
<p><b>Privacy is...</b></p> <ul style="list-style-type: none"> <li>• About people</li> <li>• A sense of being in control of access that others have to ourselves</li> <li>• A right to be protected</li> <li>• Is in the eye of the participant</li> </ul>	<p><b>Confidentiality...</b></p> <ul style="list-style-type: none"> <li>• Is about identifiable data</li> <li>• Is an extension of privacy</li> <li>• Is an agreement about maintenance and who has access to identifiable data</li> </ul>

Ensuring confidentiality is a legal, professional and moral responsibility of all people associated with a social service delivery.

### What would confidentiality include?

- Do not discuss confidential information with family or friends
- Avoid discussing contacts, names, and circumstances in public places.
- You might talk in generalities about what you are doing and about the participants, volunteers and staff with whom you interact, but nothing that identifies a specific person or any details.
- It is not acceptable to presume that any personal information about any staff, board, volunteer, participant or general member is common knowledge (such as age, marital status, disability, etc.)
- Confidentiality restrictions apply even after you have stopped volunteering for JFS.

### Limits of confidentiality:

- When a client discloses intentions or a plan to harm another person
- If a client states or suggests that he or she is abusing a child (or vulnerable adult) or has recently abused a child (or vulnerable adult), or a child (or vulnerable adult) is in danger of abuse.
- Mental Health care professionals are required to report admitted prenatal exposure to controlled substances that are potentially harmful.